
ACKNOWLEDGEMENT

New resident _____ hereby acknowledges:

- Receipt of the “**Devon Information for New Residents**” folder
- This folder includes:
 - Owner/Resident Information Form
 - Move In/Move Out Policy
 - Auto Registration
 - Key Policy
 - Emergency Assistance
 - Comcast
 - Rules and Regulations
 - Smoke-Free Devon
 - Services and Procedures
 - Fire Procedure
 - Tips from the Maintenance Department
 - Trash Rooms
 - Pet Policy and Registration (Owners Only)
 - Renter’s Deposit
- Owner/landlord must provide the Devon Office with a signed copy of the lease and the lease addendum prior to the tenant’s move-in.
- Questions and requests for maintenance must be directed to the owner or property manager of your unit. Devon staff may not perform or arrange for maintenance and/or repairs without permission from the owner or property manager.

I have read and understand all of the above information contained in my New Resident folder; and, I agree to abide by all Devon rules and policies.

Signed _____

Signed _____

Unit # _____

Date _____

THIS SIGNED FORM MUST BE RETURNED TO THE DEVON OFFICE NO LATER THAN FIVE (5) BUSINESS DAYS AFTER MOVE IN

Council of The Devon
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